



# Kranji Primary School

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## School Vision:

Joyful Learners,  
Gracious Citizens,  
Champions in Life

## School Mission:

Nurturing Minds,  
Engaging Hearts,  
Building Character

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Reference No: 2019/T1/W0/004C

4 January 2019

Through the Principal

Dear P3 Parents/Guardians,

### **Primary 3 Swimming Programme - SwimSafer 2.0**

As part of the Physical Education Curriculum, the school will be conducting a Swimming Programme for all Primary 3 students to equip them with water safety knowledge and basic swimming proficiency as communicated in the letter dated 7 November 2018.

The Swimming programme will begin from **Term 1 Week 2 on 15 January 2019** lasting 12 weeks. Students will have their swimming lessons from **7.30 a.m. to 10.00 a.m. on Tuesdays** at the **Senja-Cashew Swimming Complex, 101 Bukit Panjang Rd, Singapore 670534**. Transport to and from the venue will be provided by the school and students will be accompanied by teachers and parent chaperons.

Please refer to **Annex A** for important information on the swimming lesson dates, the required attire and personal items that your child would need in preparation for the lessons.

On this note, we would like to extend the invitation for parents who are interested to be Chaperones for our young learners during the duration of the Swimming Programme. If you are interested, please **complete the form in Annex B** and return it to your child's Form Teacher by **8 January 2019, Tuesday**. Information on the responsibilities of a Parent Chaperone is attached in Annex C for your information.

Thank you.

Mrs Joanna Wong  
HOD PE/CCA

## Annex A: Information on the Swimming lessons

### 1. Dates and Time of Lessons

Class	Day	Time#	Dates	
3 Compassion	Tuesday	8 a.m. to 9 a.m.	Jan	15, 22, 29
3 Integrity			Feb	12, 19, 26
3 Perseverance			Mar	5, 12, 26
			Apr	2, 9, 16

# Actual duration of the swimming lesson

### 2. Attire

Your child is required to wear his/her swimming costume under the school uniform when reporting to school.

### 3. Things to bring

Please provide your child with a small bag containing the following items labelled clearly with his/her name and class.

- Toiletries
- Water bottle
- A pair of slippers
- Umbrella/raincoat
- Plastic bag for wet clothing
- A small towel for use after shower
- Swimming goggles (with prescription if needed)
- Healthy snacks (eg buns, fruit, sandwiches etc to be eaten after swimming lesson)
- A set of undergarments for students to change into after their lessons

### 4. Preparing your child on the day of lesson

Please ensure your child is given a light breakfast in the morning before coming to school as he/she will only have recess at 10.30 a.m.

**Annex B: Invitation to be Chaperon for SwimSafer 2.0 Programme 2019**

Dear Parents,

We would like to invite you to be a chaperon for our young swimmers. We are seeking dedicated parents who can adopt a supervisory role to assist the teachers-in-charge in ensuring the safety of our students during their lessons throughout the **12-week** programme.

If you would like to be a **chaperon** for this programme, please complete this Form and return to your child's Form Teacher by **8 January 2019, Tuesday**.

We will contact you for more details.

Thank you in advance.

<b>Chaperon for SwimSafer 2.0 Programme 2019</b>	
<b>I would be available to help from 7.30 a.m. to 10.00 a.m. on Tuesdays.</b>	
Name of Parent:	_____
Contact Number:	_____ (H) _____ (HP)
Name and Class of Child:	_____  (P3 Compassion / P3 Integrity / P3 Perseverance)*  <i>*Circle where applicable</i>

## **Annex C: Guidelines for Chaperons**

**Parent Chaperons will assist the teachers in the following areas:**

### **a. At Canteen / Journey to Swimming Complex**

- Gather students to line up according to their group in twos.
- Mark attendance of students. Check with teacher for absentees. Keep track of the number of students in the group.
- Accompany students to the swimming complex, making sure they travel safely as a group.
- Take precaution at the traffic junction. Do not cross if the green man is flashing. Travel together as a group with the teacher of the class.
- Maintain discipline on the bus (if applicable).

### **b. At the Pool**

#### Housekeeping

- Do headcount of students upon arrival.
- Guide students of your group to specified areas to place their belongings.
- Ensure students keep all their items in their bags. Remind them to put their slippers neatly.
- Guide them to assemble at the foyer according to their group.
- Remind students of the importance of adhering to \*water safety at the pool (i.e. no running as the floor may be slippery, do not jump into the pool or enter the pool without instructions given etc.)
- Do not allow students to purchase food or drinks from the vending machines or stall. (They are allowed to consume only food or drinks that they brought with them. They can eat after their shower while gathering at the foyer.)

#### Monitoring

- Remain with your assigned group.
- Station yourself near your assigned group and provide a second pair of eyes to supervise and monitor students' activities at the pool.

#### Supervising

- Monitor behaviour and be available to guide students at all times.
- Advise misbehaving students and report them to the teacher-in-charge.
- Ensure that all students promptly obey and respond to signals and instructions.
- Ensure that no student enters or leaves the water until the coach gives permission to do so.
- Take note of students leaving the pool to go to the toilet.

### **c. In the Pool**

- Report any misbehaviour to the teacher or coach immediately.
- Report any student deemed facing difficulty in the water to the coach or lifeguard immediately.

**d. End of Swimming Session**

- Ensure all students leave the pool safely.
- Guide students to proceed to bathroom for a quick shower.
- Ensure students do not misbehave in the bathrooms.
- Station at the foyer to gather your students. Allow students to eat light snacks or drink.
- Do headcount and check attendance.
- Remind students to check their belongings.

**e. Back to School**

- Lead students to board the bus safely.
- Upon arrival at school, do headcount and check attendance.
- Get them to line up in twos according to their class.
- Check the health status of students.
- Do not allow students to purchase any food or drinks.
- Feedback to teachers if necessary.